

VRDS Volunteer-Research JD

Reporting to: Executive Director, VRDS

Time commitment: Flexible. You can give as much or as little time as you want to

Role summary

Research volunteer play a key role in supporting and involving in various research activities conducted by Vanasiri Rural Development Society (VRDS) with project collaborators, implementing agencies and publish various surveys, field and desktop studies in field of child trafficking and exploitation. The Volunteer will be primarily responsible for supporting the Manager implementing the research, develop policy advocacy materials and assist in carrying our VRDS' particular research agenda. The Volunteer will also maintain project research and documentation and publish on various journals and newsletters. The role is flexible to suit volunteer's commitments and interests.

Description

Research volunteer will assist with support strategic and marketing communication and documentation of VRDS' various activities. The volunteer will directly contribute to increasing VRDS' mission to enable rural development, livelihoods promotion and women empowerment by increasing organizational research capabilities in the specific domain and aid policy advocacy. All appropriate materials to support your role will be supplied by us with ideas for preparing various research materials. The Manager will be available to give you continuous support, advice and guidance.

Responsibilities

- To conduct literature reviews, collect and analyze data, prepare materials for submission to granting agencies and foundations
- Prepare interview questions, surveys and various materials for field research, and summarize survey results
- Use a variety of research techniques to gather relevant information, including surveys, case studies and interviews
- Direct and carry out fieldwork in the local community on various topics based on VRDS' research agenda
- Prepare progress reports, articles and presentations for various stakeholders and funding agency, based on research
- Working on a variety of different sources including original records, photographs, newspapers and secondary sources.

Qualifications

- Academic and/or work experience related to the field of research
- Students and researchers in Social Sciences/ Psychology are preferred, though mandatory

- Excellent writing skills, including writing academic papers, reports
- Experience with specialized software for data analysis and reporting
- Knowledge of Microsoft Office suite of programs, including Word, Excel and Outlook
- Commitment to work within organisation's guidelines and policies

Time Period

This position requires a minimum 2 month commitment for 1-2 days per week during regular office hours (Monday to Friday from 9:00 am to 5:00 pm), for an average of 8-10 hours per week.

Benefits and recognition

This position provides valuable experience for research and policy advocacy for the volunteer. Further the volunteer will also gain following benefits:

- Opportunities to meet new people in your community
- Opportunity to develop self-confidence, research and documentation skills
- Opportunities to undertake research specific training.
- The satisfaction of knowing you will be making a difference to the lives of rural communities and environment conservation
- Learn new transferable skills to improve CV

About VRDS

Vanasiri Rural Development Society (VRDS), an NGO registered under the Societies Act, has been working in the backward blocks of Haveri district in Karnataka, since 2004. We, at VRDS, believe that 'Conservation, enhancement and sustainable utilization of natural resources' to be key factor for ensuring the sustainability of the life on this earth. With this basic premise, we are committed to empowering the rural poor and other marginalized communities to obtain sustainable livelihood opportunities by promoting and implementing environment-friendly rural development projects. We achieve this through empowering the rural community as well as government machineries through institutional initiatives and working with an integrated and result oriented approach focusing on education, technical guidance, and motivation.

Interested candidates are requested to submit their resumes to S.D.Balingar, Executive Director, VRDS at sdbaligar@gmail.com or vrdsrnr@gmail.com